

# **Shared Services Joint Committee**

## **Agenda**

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**Date:** Friday 28th June 2013  
**Time:** 4.00 pm  
**Venue:** Committee Room 1 - Wyvern House, The Drumber, Winsford, CW7 1AH

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The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

### **PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT**

1. **Appointment of Chairman**

To appoint a Chairman for the Shared Services Joint Committee for the 2013-14 Municipal Year

2. **Appointment of Vice Chairman**

To appoint a Vice-Chairman for the Shared Services Joint Committee for 2013-14 Municipal Year

3. **Apologies for Absence**

To note attendances, substitutes, and any apologies for absence.

4. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

5. **Minutes of Previous meeting** (Pages 1 – 2)

To approve the minutes of the meeting held on 26 April 2013

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For any apologies or requests for further information, or to give notice of a question to be asked by a member of the public

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6. **Public Speaking Time/Open Session**

Members of the public are entitled to address the Joint Committee on reports contained within the agenda. One person can speak in support of each item, and one against, with a limit of three minutes each. It would be helpful if any person wishing to speak would give prior notice to the Democratic Services Officer named on the agenda.

7. **Occupational Health Unit: Service Review** (Pages 3 - 64)

To consider a joint report of the Chief Operating Officer, Cheshire East Council, and the Director of Resources, Cheshire West and Chester Council on the conclusions of the recent review of the Occupational Health Shared Service

8. **Shared Services Performance Outturn 2012-13 and Business Plan Review 2013-16** (Pages 65 - 108)

To consider a joint report of the Chief Operating Officer, Cheshire East Council, and the Director of Resources, Cheshire West and Chester Council on the outturn position for the remaining shared services, including both financial and non-financial performance

9. **Future Proofing the Shared Service Governance Model** (Pages 109 - 132)

To consider a joint report of the Head of Commercial Strategy, Business Innovation and Performance, Cheshire East Council, and Director of Resources, Cheshire West and Chester Council on the Shared Service Governance arrangements between Cheshire East Council and Cheshire West and Chester Council

10. **SLE Programme Update**

To receive a report on the progress of the SLE Programme – TO FOLLOW